



4gov® offers a SaaS (Software as a Service), Cloud Computing, fully integrated, comprehensive financial management ERP system that specifically meets the daily needs of public sector organizations and maintains continuity of operations during and after disasters, all at the lowest total cost of ownership.

The 4gov application suite includes four separate, yet fully integrated suites. **Enter data only once and use it as needed across applications.** The 4 Suites include **Financial Suite, Payroll/Personnel/HR Suite, Municipal Suite, and Citizen Suite.**

Pick the applications based on your requirements, then **select the processing model that best fits your organization.**

- **In-House Model**, where 4gov resides on your internal private network, with your IT staff managing the system.
- **SaaS Hosted Model**, where iDC provides and manages the 4gov servers, software, and your data at our secure iDC/IBM hosting center, and your users sign-on to the Internet for access from anywhere at anytime under your control. Disaster/recovery scenarios are planned and implemented.

Reduced Total cost of Ownership

With 4gov software we use the latest web browser technology so that there is no software on the Desktop to purchase, maintain, and upgrade (Zero Footprint). Less money and less time to keep current. Plus, learning is easy since 4gov has that intuitive Internet look and feel - *just point & click*. **It's a real savings to your organization year after year.**

Software as a Services (SaaS) Architecture

iDC uses SaaS architecture and components to communicate information between applications. This flexible, standards-based approach to building software allows iDC to easily and quickly integrate data and applications. This translates into rapid implementation and less hassle for IT and Finance. Microsoft, IBM, and Sun are touting SaaS as the architecture of the future.

Technical Specifications

Desktop: Windows, MAC: all you need is a web browser
 Server: Windows, Unix, Linux
 Data Base: SQL, MySQL, Oracle (future)
 Software: Java, JSP, XML, Reform, Adobe, CyberQuery, Apache, Tom Cat

4gov Intelligent WEB Print Manager

iDC's WEB Print Manager is an expert tool to organize your document workflow. This software/hardware solution manages the secure user print queues for reports (ADOBE, excel, ASCII, Word); the design, development and printing of custom forms complete with secured signatures, logos, and OCR check fonts; and alternate distribution for faxing and mailing of forms and reports.



SaaS Product Suite

Accounts Payable	Accounts Receivable & Billing	Alarm Billing	Animal Licensing	Budget Preparation	Cash Receipts
Central Name & Address	Citizen Request Management	Data Warehouse	ePay	Fixed Assets	General Ledger
Human Resources	Inventory Management	Management Accounting	Parking Tickets	Payroll/Personnel	Purchasing
Requisitioning	Time & Labor Entry	Utility Billing & Collection	Vehicle Stickers	Work Orders	It's My Money

Attaching images, pictures, WORD, Excel, Adobe, movies, MS Projects, and other documents is built-into each 4gov application. You can iTach documents at any time, with/without a password. Your documents are available on your desktop when you need them without having to find the original paper copies. Use this function for employee badge photos, vendor invoices, spreadsheets, budget justifications -- whenever you or others need to refer to the source documents.

4gov Financial Suite

DiLOG ® Financial and Management Accounting

Fund Accounting is at the center of the 4gov applications. This module incorporates the general ledger functions with a **free additional ledger** for departmental usage. This Cost Ledger is also used for program, grant, and project accounting – all processed from the same transaction as the general ledger. No extra work.

In addition to budget and actual dollars, **statistical data** can be managed and recorded for **performance measures and analysis**. Cost allocation for distributing charges to other departments or billing to outside firms and agencies is an added function that equitably charges services such as IT or maintenance to the departments that use these services. A full range of inquiries and reports provides comparison of actual to budget, encumbrances and budgetary control, and CAFR data.

Accounts Payable and Purchasing

Monitors all purchases from initial request to final payment. Vendor history is maintained, budgets are checked for sufficient funding, purchase orders are produced, encumbrances are created and liquidated, cash requirements are monitored, vouchers and checks are printed, and bank reconciliation is handled automatically through the system.

Requisitioning

By providing the departments with the ability to enter their own purchase requisitions and monitor all steps in the approval process, smarter, faster, and better purchasing work flow and controls are automated. Requisitions are routed for approval based on individual, department, commodity, dollar value, etc., throughout the organization, based on your policies and procedures. Approved requisitions can automatically become purchase orders or can be routed to the appropriate buyer/agent.

4gov Financial Suite

Budget Preparation

On-line development and presentation of budgets originate at the budgeting organization or from central accounting. Personal services, revenue and expenditure budgets are each developed from history, interfaces to payroll, or direct entry. Budgets proceed in stages from the initial request through the reviews, modifications, and approvals that culminate with the adopted budget (and mid-year adjustments). Budgets for dollars and statistics are prepared through both a line item and/or a program basis. Budget history/forecasts are maintained (15 years), and a simulation module answers "what-if" questions.

Accounts Receivable and Billing

Complete and accurate record of money owed to a government entity by an individual or company is maintained within categories - such as business licenses, dog licenses, tenant bills, miscellaneous services, or public works repairs. Invoices, late notices, aging reports and customer inquiries are provided. Payments can be made through the iDC ePAY Internet processing module.

Cash Receipts

Payments come in from multiple sources. This can be a Public Counter operation, back office mail operation, lock box, iDC ePAY Internet collections, as well as interfaces from other applications for taxes, utilities, state payments, golf course, etc. Payments are balanced, edited, and processed according to "rules" pre-defined by payment type. A direct interface to the 4gov applications automates the posting of payments.

CENA

The Central Name & Address application allows departments within a government agency to share names and addresses of residents, businesses, and property owners from a single, centralized database. Based on the property number or other key identifier, any name and address may be coordinated so that all of the information about a physical location is known. This database may be shared by all and is an integral part of AR/Billing, Utility Billing, and Mini Systems.

Fixed Asset Record Management

GASB 34 requires government and not-for-profit agencies to record and track their major assets – such as buildings, roads, and operational plants. Other assets can be tracked too. This module fulfills these new requirements, with complete functions for tracking the acquisition, depreciation, and retirement of capital assets. Inventory equipment lists, insurance carrier lists, physical inventory count list, Statement of Changes in Fixed Assets, GASB 34 compliance, and full interface to 4gov Financial Accounting and Purchasing is provided.

Inventory Management

Consumable goods inventory is maintained with accurate records of receipts, issues, costs, and physical inventory. Goods are retrieved by warehouse and commodity, pick lists, are created, and all the necessary fund/account transactions are created for interface to 4gov ledgers and Work Orders.

Work Orders

Any time an organization needs to handle an emergency repair, schedule preventative maintenance or process day-to-day requests for services, the Work Order System can be used. Services can be scheduled for equipment, vehicles, buildings - anything that might need to be tracked, maintained, or repaired. A Work Order can also be prepared for Utility Repairs and from 4gov CRM initiated requests via the Internet.

4gov Payroll/Personnel & HR Suite

Payroll/Personnel

Provides all of the required functions of a complex government payroll, with added extra features for position control and labor distribution as well as interfaces to 4gov ledgers. The personnel component complements the employee databases with skills inventory, education, medical, special certification, and job related history. An **Employee Time & Labor** distribution application for departmental entry of labor and equipment usage and to record employee time for Cost Ledgers and Work Order processing is also included.

Human Resources Management

Adds a flexible repository for an infinite range of data useful to today's human resource professionals, as they manage recruiting, performance, career training, and other unique items. Career events, position or salary changes, training, testing, certifications, security, personnel actions, medical and other user-defined information are tracked for the entire employee life cycle.

4gov Municipal Suite

Utility Billing and Collection

Centralizes all account history, billing, and collection and integrates the accounting functions of a government-operated utility. The system interfaces with hand-held meter reading systems for billing, Work Orders for repairs, lock box collection, citizen ePAY via the Internet, and outsourced printing of bills.

Mini Systems

Local Ordinances mandate the billing and collection of many fees. Some Fees are charged on a usage/occurrence basis such as parking ticket violations, alarm billing violations, ambulance billing or insurance billing for damages to city property. Other fees are periodic and based on licensing requirements such as vehicle and animal licensing. While the Accounts Receivable and Billing module can handle many of these requirements, when more detailed rules, regulations, and informational needs are required, special systems are essential. The iDC **Mini-Systems** include the special systems - **Animal Licensing, Parking Tickets/Violation Tracking, Vehicle Stickers, Police & Fire Alarm Billing.**

4gov Citizen Suite

Citizen Request Management (CRM)

All employee and constituent inquiries via phone (including 311) or Internet requests can be captured, managed, and action taken with our WEB-based CRM system. Problems & Questions can be answered from a central "knowledge base", or routed to a specific person or department for an answer or service. Emergency instructions can be published on the WEB for citizen and media information. Follow-up activities can be monitored and surveys taken. This is a current & historical database of what your citizens are asking your government to provide.

ePay

Anywhere, anytime payment processing empowers citizens and businesses to pay government bills with a debit to a bank account or with a credit card, over a secure Internet connection. Payment information is automatically processed in the 4gov applications to ensure accuracy and control.

iDC is the developer of 4gov. For over 25 years we have provided state, local and international governments with solutions to address complex financial accounting needs through a combination of application software products, system integration services and relevant accounting expertise. iDC delivers real results by working with governments as a partnership to serve the community.



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